

SARAH MARLYNE NAYLOR, PH.D., M.T.S.
Curriculum Vitae

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Raleigh, NC 27613
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EDUCATION

University of North Carolina at Greensboro

Ph.D. in Curriculum and Instruction, August 2007

Dissertation Advisor: Dr. Gerald Ponder

Boston University, Boston, MA

M.T.S. in Biblical and Historical Studies, May 1998

Graduated Magna cum Laude

Gettysburg College, Gettysburg, PA

B.A. in Philosophy and Religion, May 1996

Semester Abroad in Galway, Ireland, Spring 1995

Graduated Magna cum Laude

PROFESSIONAL EXPERIENCE

04/00 to Present **University of North Carolina at Chapel Hill School of Social Work**

12/12 to Present

Associate Dean for Student Affairs

Supervise both Distance Education MSW Program Directors, Coordinator of Student Affairs, Registrar, and Student Services Assistant

Oversee School's distance education programs, including strategic planning and policies, budget, curriculum design, and evaluation

Engage in reaccreditation process with the Senior Associate Dean for MSW Education

Participate in overall strategic planning process for the School of Social Work

Write policies for MSW Curriculum Manual, including academic and student affairs-related policies, Committee on Students policy, and Technical Standards for Professional Practice

Implement course evaluation system for the School of Social Work

Manage Academic and Student Affairs budget

Coordinate academic advising and registration for MSW students

Direct implementation of a new student records database system

Liaison with Graduate School, University Registrar, University Cashier, Accessibility Resources and Service, and Dean of Students Office

Collaborate with Assistant Dean for Recruitment, Admissions, and Financial Aid on marketing, admissions, and orientation programs

Chair Committee on Students and hear academic concerns and appeals

Troubleshoot and assist faculty with student issues and students in academic difficulty

Lead coordination of graduation events and activities

Review student requests for course exemptions/exceptions, independent studies, course overloads and transfer requests

Plan professional development opportunities for students

- 02/08 to 12/12 **Assistant Dean for Student Affairs**
 Oversee School's distance education programs, including planning, budgeting, evaluation, curriculum design, and supervision of program directors
 Oversee marketing, admissions, and orientation programs with the Assistant Dean for Recruitment, Admissions, and Financial Aid
 Liaison with graduate school on distance education programs and curricular policies
 Oversee student course registration and plans of study
 Supervise Registrar
 Coordinate advising for MSW students, and provide advisor training for faculty
 Provide professional development opportunities for students
 Liaison with representatives of all School dual degree, certificate, and licensure programs and liaison with graduate school regarding these programs
 Perform special projects as requested by the Dean or Senior Associate Dean
 Engage in reaccreditation process with Senior Associate Dean
- 08/07 to 12/07 **Triangle Distance Education Program Interim Director**
 Operationalize policies and procedures of the Triangle program
 Serve as academic and faculty advisor for students in the Triangle program
 Act as liaison between students, Triangle instructors, NCCU faculty, and the School
 Identify and address potential Triangle program barriers
 Recruit prospective students to the Triangle program
 Manage the Triangle program budget
- 04/02 to 01/08 **Academic and Administrative Advisor**
 Oversee student advising system
 Serve as plan of study advisor for all MSW students
 Plan and coordinate Concentration Orientation for all students
 Supervise School of Social Work Registrar and student registration process
 Coordinate annual job fair and other career-related events for students
 Edit curriculum manual and coordinate its yearly publication
- 04/00 to 03/02 **Assistant to the Associate Dean for Academic Affairs**
 Reorganize advising program from faculty-only advising system to dual advising system
 Manage curriculum activities including administering proficiency exams, preparing and analyzing course evaluation data, and maintaining course syllabi
 Design and implement online plan of study database
 Approve students' educational plans of study
 Provide administrative assistance for the reaccreditation process

HONORS

- 2019 Excellence in MSW Student Advising Award
 2006 Most Outstanding Staff Award, UNC-Chapel Hill School of Social Work
 2006 Commission-Sponsored NACADA Conference Presentation
 2005 Commission-Sponsored NACADA Conference Presentation
 2003 Star Heels Award, UNC-Chapel Hill
 2001 Most Outstanding Staff Award, UNC-Chapel Hill School of Social Work
 2000 Star Heels Award, UNC-Chapel Hill
 1996 Phi Beta Kappa Award for Academic Excellence, Gettysburg College
 1996 Nicholson Prize for Biblical Studies, Gettysburg College
 1996 Phi Beta Kappa, Gettysburg College

BIBLIOGRAPHY

Book Chapters

Naylor, S.M. (2010). From Augustine to advising: A journey of research and discovery. In P. Hagan, T. Kuhn & G. Padak (Eds.), *Scholarly Inquiry in Academic Advising* (pp.152-161). Manhattan, KS: National Academic Advising Association.

Refereed Articles

Zerden, L.D., **Naylor, S.M.**, Brigham, R.B., Thomas, S.H., Bailey, T. (2019). Defining the minimum expectations of MSW students: Technical standards and their applicability. *Journal of Social Work Education*. DOI: 10.1080/10437797.2019.1671269

Grady, M.D., Rich, V., Lechner, E., **Naylor, S.M.** (2019). What do students say matters in MSW programs? Results from a qualitative study of the implicit curriculum? *Journal of Social Work Education*. DOI: 10.1080/10437797.2019.1656585

Grady, M.D., Powers, J., **Naylor, S.M.**, & Despard, M. (2011). Measuring the implicit program: Initial development and results of a MSW survey. *Journal of Social Work Education*, 47, 463-487. DOI: 10.5175/JSWE.2011.200900119

Troxel, W.G., Aiken-Wisniewski, S.A., Smith, J.S., Schulenberg, J.A., **Naylor, S.M.** (submitted). Advisors' and administrators' perceptions of research in academic advising. *NACADA Journal*.

Refereed Presentations

Brigham, R.B., **Naylor, S.M.**, Zerden, L.D., Thomas, S.H. (2019, October). Utilizing Technical Standards as a New Tool for Gatekeeping in Field Education. Council on Social Work Education, 65th Annual Program Meeting, Denver, CO.

Grady, M.D., **Naylor, S.M.** (2012, October). Measuring the Implicit Curriculum: Survey Development, Pilot Results, and Psychometric Properties. Council on Social Work Education, 58th Annual Program Meeting, Washington, D.C.

Naylor, S.M., Powers, J.D., and Richman, J.M. (2012, October). Online Versus Traditional MSW Programming: Student Perspectives Regarding Online Education. Council on Social Work Education, 58th Annual Program Meeting, Washington, D.C.

Grady, M.D., Powers, J.D., Despard, M.D., & **Naylor, S.M.** (2010, October). *The Implicit Factors Survey: Measuring the Implicit Curriculum in Social Work Education*. Poster, Council on Social Work Education 56th Annual Program Meeting, Portland, OR.

Naylor, S.M. (2008, October). *Understanding Research in Academic Advising: Advisors and Administrators Speak Out*. NACADA National Conference, Chicago, Ill.

Naylor, S.M. (2008, October). *Voices from the Field: Building a Research Agenda for Academic Advising*. NACADA National Conference, Chicago, Ill.

Naylor, S.M. (2008, May). *Conducting Research in Academic Advising*. NACADA Mid-south Region Three Conference, Columbia, SC

Naylor, S.M. (2007, October). *Advising Professional and Graduate Students Commission Annual Meeting*. NACADA National Conference, Baltimore, Maryland.

Naylor, S.M. (2006, October). *Listening to Lost Voices: MSW Students' Expectations for Advising*. NACADA National Conference, Indianapolis, Indiana.

Naylor, S.M., Olive-Taylor, R., & Hutson, B. (2005, October). *Preparing Doctoral Students of Academic Advising for Success*. NACADA National Conference, Las Vegas, Nevada.

Reports and Working Papers

Kapuljushnik, O., Fecho, K., Rosenfeld, M., Garcia, M.E., Schmitt, C.P., Brigham, R., and **Naylor, S. M.** (2016). *SSWiS: An Information System for Graduate Education in Social Work*. Renaissance Computing Institute, University of North Carolina at Chapel Hill.

Weigensberg, E. C., **Naylor, S.M.**, Duncan, D., Grinstein-Weiss, M., Scheyett, A., & Guo, S. (2009). *The MSW Program at UNC-Chapel Hill – Graduate Survey 2008*. School of Social Work, University of North Carolina at Chapel Hill.

Dissertation

Naylor, S.M. (2007). *Understanding Graduate Student Constructs for Finding Meaning in the Advising Experience: A Qualitative Case Study of Incoming Master's of Social Work Students*, University of North Carolina at Greensboro.

TEACHING RECORD

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|-------------|--|
| Summer 2012 | Contract Instructor, "Evidence-based Practice and Program Evaluation," UNC-Chapel Hill School of Social Work
Taught research methods course to 22 students in the Chapel Hill Advanced Standing Program |
| Spring 2012 | Contract Instructor, "Evidence-based Practice and Program Evaluation," UNC-Chapel Hill School of Social Work
Taught research methods course to 12 students in the Mountain Area Distance Education Program |
| Summer 2011 | Contract Instructor, "Evidence-based Practice and Program Evaluation," UNC-Chapel Hill School of Social Work
Taught research methods course to 22 students in the Chapel Hill Advanced Standing Program |
| Summer 2010 | Contract Instructor, "Evidence-based Practice and Program Evaluation," UNC-Chapel Hill School of Social Work
Taught research methods course to 18 students in the Chapel Hill Advanced Standing Program |
| Spring 2008 | Contract Instructor, "Introduction to Research Methods in Social Work," UNC-Chapel Hill School of Social Work
Taught research methods course to 17 first year students in the Asheville MSW Program |
| Spring 2006 | Guest Lecturer, "Social Work Practice with Couples," UNC-Chapel Hill School of Social Work
Presented content related to challenges for multiracial couples |
| Spring 2002 | Contract Instructor, "Student Academic Success," UNC-Greensboro
Taught course to 20 at-risk first year students |

Conducted two in-depth advising sessions with each student throughout the semester

- Fall 2001 **Discussion Leader, Carolina Summer Reading Program, UNC-Chapel Hill**
 Led discussion group for 12 incoming first year students during orientation
 Engaged students in intellectual discourse, welcoming diverse perspectives
- Fall 1993 **Teaching Assistant, “Colloquy,” Gettysburg College, Gettysburg, PA**
 Co-taught first year course that emphasized college orientation, critical thinking and writing skills
 Peer advised class members as they adjusted academically and socially to college
 Facilitated class discussions, aided students in writing strategies, and assisted in grading

WORKSHOPS

- Fall 2002-Present *Orientation to the Curriculum and Plan of Study Process.* UNC-Chapel Hill School of Social Work Chapel Hill, NC.
- Fall 2012 *Creating a Professional Portfolio.* UNC-Chapel Hill School of Social Work Chapel Hill, NC.
- Fall 2011 *Creating a Professional Portfolio.* UNC-Chapel Hill School of Social Work Chapel Hill, NC.
- Fall 2010 *Creating a Professional Portfolio.* UNC-Chapel Hill School of Social Work Chapel Hill, NC.
- Fall 2010 *Overview of the Graduate Record Exam.* UNC-Chapel Hill School of Social Work Chapel Hill, NC.
- Fall 2009 *Overview of the Graduate Record Exam.* UNC-Chapel Hill School of Social Work Chapel Hill, NC.

RESEARCH GRANTS

- 2005-2007 “Understanding Graduate Student Constructs for Finding Meaning in the Advising Experience: A Qualitative Case Study of Incoming Master’s of Social Work Students”
 Funded by the National Academic Advising Association (\$5,000)

SERVICE TO PROFESSION

- 2007-2009 Chair, NACADA Commission for Advising Graduate and Professional Students
- 2007-2009 Abstract Reviewer, National Academic Advising Association Annual Meeting
- 2006-2013 Elected Member, NACADA Research Committee
- 2006-2012 Research Grant Reviewer, National Academic Advising Association
- 2006-2012 Member, Association for the Study of Higher Education
- 1998-2012 Member, National Academic Advising Association

SERVICE TO THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

Current

- 2019-present Member, UNC-Chapel Hill Accessibility Resources and Service Modification Hearings Committee
- 2018-present UNC-Chapel Hill Graduate and Professional Student Affairs Round Tables
- 2017-present UNC-Chapel Hill Policy Review Committee
- 2017-present Member, UNC-Chapel Hill School of Social Work Dean’s Executive Committee
- 2013-present UNC-Chapel Hill Honor Code Liaison for School of Social Work
- 2012-present UNC-Chapel Hill School of Social Work Senior Administrative Council
- 2012-present UNC-Chapel Hill School of Social Work Diversity Committee
- 2012-present Chair, UNC-Chapel Hill School of Social Work Committee on Students
- 2012-present UNC-Chapel Hill School of Social Work Student Org. Deans & Directors Meetings
- 2011-present UNC-Chapel Hill School of Social Work Research Sequence Curriculum Committee
- 2010-present Member, UNC-Chapel Hill School of Social Work Reaccreditation Committee
- 2008-present UNC-Chapel Hill School of Social Work Triangle Distance Education Program Advisory Board
- 2008-present UNC-Chapel Hill School of Social Work Winston-Salem Distance Education Program

Advisory Board

2008-present UNC-Chapel Hill School of Social Work Admissions Committee
 2008-present UNC-Chapel Hill School of Social Work Curriculum Committee

Previous

2018 Member, SSW Strategic Planning Committee
 2017-2018 Member, UNC-Chapel Hill School of Social Work MSW Online Program Task Force
 2017 Chair, UNC-Chapel Hill School of Social Work Coordinator of Student Affairs Search Committee
 2016 UNC-Chapel Hill Policy Update Implementation Group
 2015-2018 Member, UNC-Chapel Hill Summer School Administrative Board
 2014-2016 Chair, UNC-Chapel Hill School of Social Work MSW Distance Education Program Structure Task Force
 2014 Member, UNC-Chapel Hill School of Law Assoc. Dean for Student Affairs Search Committee
 2014 UNC-Chapel Hill School of Social Work Study Abroad Committee
 2012-2015 UNC-Chapel Hill Health Affairs Collaborative
 2012-2015 UNC-Chapel Hill School of Social Work Faculty Awards Committee
 2012-2013 UNC-Chapel Hill School of Social Work International Interest Group
 2012-2013 UNC-Chapel Hill School of Social Work Strategic Planning Committee
 2012-2013 UNC-Chapel Hill School of Social Work Foundation Committee
 2012-2013 Chair, UNC-Chapel Hill School of Social Work Coordinator of Student Affairs Search Committee
 2012-2013 Member, UNC-Chapel Hill School of Social Work Assistant Director of Recruitment, Admissions, and Financial Aid Search Committee
 2011-2013 Dissertation Committee Member for UNC-Chapel Hill School of Social Work Doctoral Student
 2010-2011 Chair, UNC-Chapel Hill School of Social Work Advising Sub-committee
 2009-2010 Chair, UNC-Chapel Hill School of Social Work Portfolio Sub-committee
 2008 Co-Chair, UNC-Chapel Hill State Employees Combined Campaign
 2007-2009 UNC-Chapel Hill School of Social Work Reaccreditation Outcomes Subcommittee
 2007-2011 UNC-Chapel Hill School of Social Work Honors and Awards Committee
 2007-2008 UNC-Chapel Hill School of Social Work Preparation for Social Work Practice Work Group
 2005-2012 UNC-Chapel Hill School of Social Work Committee on Students
 2003-2015 UNC-Chapel Hill Residency Committee
 2001-2003 UNC-Chapel Hill Staff Grievance Committee
 2001-2002 UNC-Chapel Hill School of Social Work Management Advisory Committee

Trainings and Certificates

2017 BEST Training for Supervisors of SHRA Employees
 2017 Mental Health First Aid Training
 2017 HAVEN Training
 2016-2017 UNC-Chapel Hill Faculty Administrator Development Program
 2005 Safe Zone Training