FOUNDATION COURSE EXEMPTION STUDENT CHECKLIST

Please submit all of the documents listed below. Students may use more than one course as their basis for an exemption. For example, student “A” may decide to submit coursework from two previously taken Human Behavior courses as the exemption from SoWo 500, Human Development in Context I: Infancy to Adolescence. In that case, the student would submit documents 1-5, with a checklist for each previously taken course and one transcript and one narrative statement.

_____ 1. Foundation Course Exemption Form
_____ 2. Course Syllabi
_____ 3. Course objectives and description
_____ 4. Reading list
_____ 5. Course assignments
_____ 6. At least one example of work done for the course such as a paper or exam
_____ 7. Transcript with pertinent courses and grades highlighted or circled
_____ 8. Narrative relating proposed course or courses to the specific learning objectives of the course for which the student seeks exemption. Narrative should explain how the proposed course(s) meet each individual learning objective.
_____ 9. Foundation Course Exemption Student Checklist

Please initial by each number indicating that the document has been enclosed and return this checklist with your materials to Beth Sauer, 325 Pittsboro Street, CB# 3550, Chapel Hill, NC 27599-3550.

_________________________________________________
Student Signature and date

THIS CHECKLIST MUST BE SUBMITTED. EXEMPTION REQUESTS THAT DO NOT INCLUDE THIS CHECKLIST WILL BE CONSIDERED INCOMPLETE AND WILL NOT BE REVIEWED.