

Student Funding Request Form

Name: _____ Date: _____

Address: _____

Email: _____ SSN#: _____

Year/Program: _____

Name and Date of event/conference: _____

Location of event/conference: _____

My purpose for attending this event/conference: _____

Please provide budget information where appropriate:

Budget

Expenses:

Travel \$ _____

Room/Board \$ _____

Registration \$ _____

Other (please specify) \$ _____

Total Expenses \$ _____

Income:

Student Contribution (\$, volunteering, student discount) \$ _____

Other sources of funding \$ _____

Amount requested from SoWoSO \$ _____

Total Income \$ _____

By submitting this form and requesting funds from SoWoSO, I understand that I will need to share what I have gained from this event with the student body so that they may also benefit from my receiving student funds. This could take the form of a **newsletter article, making conference materials available, writing a short paper, giving a presentation** or any other agreed upon activity that serves the purposes stated above. If I fail to do the agreed upon activity I will have to forfeit the funds that I received from SoWoSO. In addition, I understand that I must present this form in person at a SoWoSO meeting.

Signed: _____

REMEMBER: You will not be reimbursed unless you submit a receipt. Receipts may be placed in the SoWoSO mailbox or given to a tri-chair at a SoWoSO meeting.

To be filled out by SoWoSO Representative:

Amount Awarded by SoWoSO: _____ Date: _____

SoWoSO Representative Signature: _____

Complete the following:

Original for SoWoSO records: _____

Copy for person requesting funds: _____

Copy for the Dean: _____