
KEESHA DUNBAR

E-MAIL ADDRESS

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PHONE NUMBER

(919) 450 0951

SPECIAL INTEREST AREAS

Child Welfare (particularly foster care and adoption); Social Intervention; Changing Family Structure and Parental Roles; Father Involvement; Adolescent pregnancy Prevention; Strengthening African American Marriages

EDUCATION

UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
School of Social Work

CHAPEL HILL, NORTH CAROLINA
Doctoral Student

FLORIDA AGRICULTURAL & MECHANICAL UNIVERSITY
School of Business & Industry/Professional MBA Program
Graduation Date: May 1, 2004

TALLAHASSEE, FLORIDA
Master of Business Administration
GPA: 3.77

FLORIDA AGRICULTURAL & MECHANICAL UNIVERSITY
School of Business & Industry/Professional MBA Program
Graduation Date: May 1, 2004

TALLAHASSEE, FLORIDA
Bachelor of Science: Business Administration
GPA: 3.40/ Magna Cum Laude

CONTINUING EDUCATION

- CITI Course in the Protection of Human Research Subjects
- Child Advocacy Workshops and Seminars: One Church One Child Inc., Capital City Youth Services, and Capital Area Healthy Start Coalition
- Racial Disparity Healthy Pregnancy Network: Health Educator Training

PROFESSIONAL & RESEARCH EXPERIENCE

FLORIDA A&M UNIVERSITY
PROJECT CHOICE Research-Program Assistant

TALLAHASSEE, FLORIDA
May 2004 to August 2005

- Provide administrative support to all areas of Project CHOICE and serve as a liaison between various CORES, community, and outreach representatives
- Perform research in Racial and Ethnic Approaches to community health in the African American community of Gadsden County.
- Create monthly news articles to inform Gadsden County constituents about the progress of Project CHOICE and health issues that are prevalent in the Gadsden community.

FLORIDA A&M UNIVERSITY
Florida REACH 2010 Graduate Research Assistant

TALLAHASSEE, FLORIDA
August 2003 to May 2004

- Conducted data collection and analysis for the Collegiate Dietary Supplement Usage Project
- Developed and maintained program database
- Managed the necessary paperwork for maintaining the project

FLORIDA A&M UNIVERSITY
Abstinence-Only Graduate Research Assistant

TALLAHASSEE, FLORIDA
April 2003 to August 2003

- Assisted the Principle Investigator in the evaluation of Florida's four new Abstinence-Only Education programs
- Conducted data collection and analysis for program evaluation

- Managed the necessary paperwork for maintaining the project and assisted with the compilation of the annual report

PFIZER PHARMACEUTICALS
Healthcare Representative

RALEIGH, NORTH CAROLINA
December 2001 to August 2002

- Promoted product knowledge in order to increase market share in the North Carolina area.
- Oversaw a portfolio of over 200 health care professionals. Facilitated meetings and planned programs to educate healthcare professionals on product offerings.
- Distributed detailed materials and promotional information to healthcare professionals and the community at large

CAPITAL AREA HEALTHY START COALITION
Infant Mortality Analyst

TALLAHASSEE, FLORIDA
August 2003 to December 2003

- Maintained and up-dated infant mortality program database to be used in the research of infant mortality rates in North Florida.

FIRST UNION BANK
Customer Relations Manager (INROADS Intern)

SAINT PETERSBURG, FLORIDA
May 2000 to August 2000

- Performed daily evaluations of customer's accounts in order to ensure that maximum value was being added, Assisted customers with account needs, including: the establishment of new accounts, referrals to internal financial consultants, and the distribution of information on all products and services offered.
- Facilitated weekly training meetings to update all bank employees on new and innovative ways to serve customers.
- Created, executed, and supervised a direct deposit marketing campaign to bring new business into the bank.

COMMUNITY SERVICE & CONSULTING EXPERIENCE

JOHN G. RILEY HOUSE MUSEUM
Non-Profit Management Consultant

TALLAHASSEE, FLORIDA
January 2004 to April 2004

- Served as a non-profit consultant to the John G. Riley House Museum and Foundation. Provided consulting in the areas of: after school youth enrichment programs, traveling art exhibit, legislative lobbying, succession planning, and the implementation and evaluation of policies and procedures.

HORIZONS, INC.
Non-Profit Management Consultant

TALLAHASSEE FLORIDA
August 2003 to December 2003

- Served as a non-profit consultant for Horizons Inc., an organization that provides mentoring and educational services for disadvantaged youth. Provided consulting in the areas of: 501c3 status, creating and maintaining educational contracts with the Tallahassee School system, Board Member recruitment, creation of educational materials, and the implementation and evaluation of policies and procedures.

CAPITAL AREA HEALTHY START COALITION
Racial Disparity Task Force

TALLAHASSEE, FLORIDA
April 2003 to May 2004

- Served on a task force that focused on racial health disparities associated with infant and maternal mortality, maternal health, healthy starts for infants and their families, etc. Served as the volunteer coordinator for "A Walk to Remember," a ceremony for parents, friends, and family members to remember infants that have passed away.

MARCH OF DIMES
Collegiate Council Member

TALLAHASSEE FLORIDA
August 2000 to May 2001

- Served as a collegiate council member and worked on several March of Dimes projects including: WalkAmerica, folic acid awareness, and the Baby-X games.

BOYS AND GIRLS CLUB OF AMERICA
Mentor

TALLAHASSEE, FLORIDA
August 1999 to May 2000

- Served as a mentor to two middle school girls at a local Tallahassee Boys and Girls Club. Visited the club weekly to provide educational and social support.

NEW BEGINNINGS DAYCARE VOLUNTEER
Teacher's Assistant

TALLAHASSEE, FLORIDA
August 1999 to May 2000

- Served as a teacher's aid in a classroom of approximately twenty, three to four year olds. Assisted the teacher in day-to-day educational and recreational activities for the children.

EXTRACURRICULAR ACTIVITIES

- Florida A&M Deputy Secretary of Community Affairs, Executive Branch; Leading light Administration (*Orchestrated community service activities for all University students, faculty, and staff*)
- Florida A&M Electoral Commission, Precinct Supervisor
- INROADS Tampa Bay Area
- School of Business and Industry (SBI), Chief Executive Officer, Electronic Media Services
- School of Business and Industry (SBI), Inspirational Leader, SBI Roundtable
- SBI, Oratorical Contest Winner
- SBI, Team event - Great Debate Winner

ACADEMIC HONORS & FINANCIAL AWARDS

- Graduate Merit Fellow; University of North Carolina at Chapel Hill August 2005–August 2006
- Magna Cum Laude (Bachelor of Science: Major Business Administration) May 2004
- State University System (SUS) Fellowship for Minority and Professional Students May 2003- April 2004
- School of Business Graduate Student Fellowship May 2003-April 2004
- Beta Alpha Choice Awards: School of Business & Industry MVP May 2002-April 2003
- Gibbs Class of 1968 Scholarship Recipient August 1999-May 2000
- Alpha Leadership (Eckerd College) Scholarship Recipient August 1999-May 2000
- Alpha Kappa Alpha Inc. Scholarship Recipient August 1999-May 2000
- Florida Merit Scholar August 1999-April 2004
- Florida A&M Deans List & Honor Roll August 1999-April 2004

COMPUTER SKILLS

WordPerfect, Microsoft Office 97-XP, Windows XP, SPSS, Desktop Publishing

References Available Upon Request