

THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL  
SCHOOL OF SOCIAL WORK

DISTANCE EDUCATION MSW PROGRAMS

Please sign and return this form to:

Sarah Naylor, Ph.D., Assistant Dean for Student Affairs  
School of Social Work, University of North Carolina at Chapel Hill  
CB#3550, 325 Pittsboro St.  
Chapel Hill, NC 27599-3550

**DISTANCE EDUCATION MSW PROGRAM PARTICIPANTS:  
ACKNOWLEDGEMENT OF PROGRAM POLICIES AND PROCEDURES**

In accepting the offer of admission to the UNC-Chapel Hill School of Social Work Distance Education MSW program, I understand the following policies & procedures concerning concurrent employment and the field practicum:

I understand that the first year of the Distance Education MSW Program requires one full day of classes per week and is designed for students employed concurrently in a human services agency. I understand that if I am not employed in a human services agency I will engage in a significant volunteer activity from which I can draw case material for my class assignments.

I understand that the second year of the program requires one full day of classes per week, a concurrent foundation field practicum, and a field seminar. I understand the field practicum includes a total of 480 clock hours that are to be completed at a rate of 12-16 hours per week. I understand that place of employment field placements, block field placements, or an alternative field placement schedule may be possible, subject to requirements of the Council on Social Work Education, the School of Social Work curriculum, the availability of a placement site, the availability of School resources to provide School field liaison functions, and the approval of the Director of Field Education.

I understand that the third year of the program requires full-time study of three classes both semesters as well as an advanced field practicum that includes approximately 680 clock hours (depending on the academic calendar). I understand that these third year advanced courses are offered at the Chapel Hill campus on Mondays and Tuesdays.

I understand that this program will operate based on funding from the North Carolina General Assembly.

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*Student's Signature*

*Date*

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*Printed Name*

*Circle site of Distance Education program:* Mountain Area Chapel Hill Winston-Salem