DATE: May 6, 2010  
TO: New Triangle Distance Education MSW Program Students  
FROM: Anna Scheyett, PhD, Associate Dean for Academic Affairs  
RE: Welcome and Important Information

Congratulations and welcome to the School of Social Work at the University of North Carolina at Chapel Hill. We are pleased that you have chosen to spend the next three years with us pursuing professional social work education. We are especially looking forward to our face-to-face welcome and orientation activities with you in August, which we are planning now. This online information will help you get ready for us and will help us prepare for you.

**New Student Orientation** We have two **required** orientation sessions for distance education students. On **August 6, 2010**, your first orientation will be held at the UNC-Chapel Hill School of Social Work (Tate-Turner-Kuralt Building) from 8:30 am to 3:30 pm. On **August 20, 2010**, Jumpstart! Preparation for Social Work Practice will be held in Chapel Hill at the UNC Chapel Hill School of Social Work from 9:00 am to 4:00 pm. For those of you living more than 60 miles from Chapel Hill, the School will provide double-occupancy lodging for you on Thursday evening, August 19, 2010 at the Holiday Inn Express, 6119 Farrington Rd., Chapel Hill, NC.

These required programs are intended to prepare you for social work graduate education, ground you in knowledge and understanding of the profession and introduce you to skills needed to successfully complete the MSW program. More detailed agendas for both fall orientation sessions will be available on-line in late June. At the orientations, you will learn more details about the curriculum and the field education program, hear advice for success from students and recent graduates, have an opportunity to buy books and SSW merchandise on the UNC campus, and meet your new colleagues.

The School of Social Work will be hosting the annual Students Achieving Graduate Education (S.A.G.E.) pre-orientation program for entering students of color and international students on Saturday, **August 14, 2010**. All incoming students are welcome to attend.

The Graduate School student orientation is scheduled for **August 19th**. You are welcome to attend the session, but it is optional. The required JumpStart/PFP begins the next day at the School of Social Work!

**JumpSTART: Preparation for Social Work Practice** will take place at the UNC-Chapel Hill School of Social Work **Friday, August 20, 2010**. This required program is intended to prepare you for social work graduate education, ground you in knowledge and understanding of the profession and introduce you to skills needed for success in the MSW program. A detailed agenda for JumpSTART will be made available online in late June.

**Writing Assessment** Before classes start we are asking you to complete an online writing assessment. Now, before your anxiety gets too high, let me explain. This is a writing **assessment**, not a writing **test**. You will not receive a grade for it. The purpose of this assessment is to help each student identify his/her areas of writing strength and weakness. This MSW program is very writing intensive, so having good writing skills is important. By helping you identify areas where you need to build your writing skills, and then connecting you with the resources to help you do so (including writing workshops and in-house editorial support), we hope to provide you with the tools you need to be successful in our program. You must complete this assessment by **June 30, 2010**. If for some reason that timeframe does not work for you, please let me know as soon as possible.

Once you obtain your ONYEN (see “Computer Tips”) send it to Linda Wilson at LWilson@unc.edu and she will make sure you are registered in Sakai (the learning platform we use), so you can take the writing assessment. Detailed instructions for how you access and complete this assessment accompany this letter.

**Online History of Oppression Course** Another online activity you will need to complete is an online training, The History of Oppression. This is a pre-course that will be available starting **July 7** and that you must complete prior to enrolling in SoWo 501, Confronting Oppression and Institutional Discrimination, in Spring 2011. Completing this course counts as 10% of your SoWo 501 grade. That means you must be finished with the course no later than
November 1, 2010. However, I strongly encourage you to do as much as possible over the summer, since the course can take 30-40 hours to complete. Prior to July 7 you will be sent a URL for an information packet that includes instructions for this online course.

**Advising** Travis Albritton will serve as your faculty advisor during the first two years of the program and will assist with coordinating your enrollment, registration, and educational activities. Individual advising appointments will be scheduled with each new student during the Fall semester. During this appointment you will discuss your leadership assessment and begin to explore your specific learning goals. Travis can be reached at 919-962-6432 or via email at travis_albritton@unc.edu.

**Plan of Study** The 2010-2011 School of Social Work Curriculum Manual will be available online in mid-May. The Foundation Curriculum consists of 32 credit hours completed over the first two years. The final 30 credit hours (Advanced Curriculum) are completed as a full-time student during the third year of the program. All degree requirements must be completed within a five-year period.

Courses during the first two years of the distance education program are offered according to a set schedule. This ensures that each student will complete the required Foundation curriculum during the first two years. Students in the distance education program may not elect to take alternate sections of required foundation courses. All foundation courses must be taken through the Triangle Distance Education program on Fridays.

You will find a link to the Acknowledgement of Policies form at the student orientation website. You will need to sign, date, and return this form by June 4th to Dr. Sarah Naylor at the address designated at the top of the form. It is very important that you understand these policies and procedures and that we have confirmation of your understanding.

**Foundation Course Exemption**
To ensure that students do not have to repeat content they have already mastered in previous coursework, the School offers all incoming students an opportunity to exempt from four Foundation courses. More detailed information on the Foundation course exemption process can be found at http://ssw.unc.edu/index.php?q=students/academic/advising. Please contact Registrar Beth Sauer at (919) 962-6443 or bhsauer@email.unc.edu if you have questions.

**Registration** The School of Social Work Registrar, Beth Sauer (919-962-6443 or bhsauer@email.unc.edu) will register you for all of your courses. The fall and spring schedules for 2010-2011 are listed below:

### Fall 2010

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Instructor</th>
<th>Time</th>
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<tbody>
<tr>
<td>SoWo 500</td>
<td>Human Development in Context I: Infancy to Adolescence</td>
<td>Travis Albritton, MSW</td>
<td>Fridays, 9:00 – 11:50 am</td>
</tr>
<tr>
<td>SoWo 530</td>
<td>Foundation of Social Welfare</td>
<td>Dr. Iris Carlton-LaNey</td>
<td>Fridays, 2:00 – 4:50 pm</td>
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### Spring 2011

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Instructor</th>
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</tr>
</thead>
<tbody>
<tr>
<td>SoWo 501</td>
<td>Confronting Oppression &amp; Institutional Discrimination</td>
<td>Dr. Iris Carlton-LaNey</td>
<td>Fridays, 9:00 – 11:50 am</td>
</tr>
<tr>
<td>SoWo 505</td>
<td>Human Development in Context II: Adulthood to Older Adulthood</td>
<td>Dr. Deborah Barrett</td>
<td>Fridays, 2:00 – 4:50 pm</td>
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If you are interested in taking courses next summer, you should consult with your faculty advisor Travis Albritton. A schedule of summer 2011 courses will be available in mid-November. Please direct all questions about registration to Beth Sauer.

**Tuition and Fees** The cost of tuition and fees for 2010-2011 will remain uncertain until the final state budget is approved by the North Carolina state legislature and signed by the Governor. Fall 2010 tuition invoices will be issued in July and will only be available online at http://my.unc.edu/dt. Students will be notified by email to their UNC email account when their bill is ready to be viewed. **Tuition is due by Tuesday, August 10, 2010.** You can pay your tuition online at this link: https://cps1.its.unc.edu/SISCPS/cps/cashiers/CSWebParentSignIn.jsp.
Note: An estimate for the 2010-2011 academic year tuition and fees for in-state, first-year distance education students is $3,651. We estimate about $6,989 for out-of-state, distance education students.

**Health Insurance and On-campus UNC Recreational Resources** The students in the Triangle program are enrolled in a distance education program. The UNC-CH Library offers specialized services for all distance education students. As a student in a distance education program, you do not pay on-campus student fees, so you are therefore not eligible for student health insurance or access to recreational facilities on the UNC-Chapel Hill campus during the first two years of the program. During the third year of the program, when you are enrolled as a full-time student, you will pay university fees and be eligible for these services.

**Residency** The UNC Graduate School handles residency concerns. If you have a question about residency, please contact Residency Coordinator Sylvia Roberson at sbr@email.unc.edu. **Please note that even though you may have lived in North Carolina all of your life, you still will need to complete an online residency form if you are claiming North Carolina residency for tuition purposes.** All students admitted to an academic program in The Graduate School are initially classified as nonresidents for tuition purposes. Students who wish to apply for In-state Residency for tuition purposes should complete the online residency application. The Graduate School only processes on line residency applications. The link can be found on our web site: [http://gradschool.unc.edu/residency](http://gradschool.unc.edu/residency)

**Field Education** All Triangle Distance Education MSW students are required to complete two separate field placements. The foundation field placement (which will take place during your 2nd year) requires a 12-16 hours per week internship in addition to your Friday classes on the UNC campus. Your final year concentration field placement requires a 16-24 hours per week internship in addition to classes on the UNC campus Mondays and Tuesdays. We will spend time at orientation discussing options for field placements and the criteria for completing a field placement at your place of employment.

**Special Needs** It is helpful for us to know if you have a particular condition that will require special arrangements in order for you to attend classes and do field practice. Not all UNC-Chapel Hill buildings are handicapped accessible and certain field sites may not be accessible. You can notify us about special classroom or field placement needs by letter. If applicable, there are services provided through the Department of Disability Services.

**Purchasing Books** In general, textbooks will not be available for purchase until after July 15. Textbooks can be purchased by logging into the Course Materials portal, [http://my.unc.edu/dt](http://my.unc.edu/dt) at UNC Student Stores (919-962-5066). Another option is to get the title of the textbooks from the course syllabus and place an order online or at any local bookstore. There is usually a NC Tax-free Weekend in August. Due to the challenging economy it may be cut this year, but historically, it is the first weekend in August.

**Email and Computer Literacy** Please take note of the Computer Tips section of this webpage which explains how to set up a UNC email address. It is very important that you inform Student Services Manager Linda Wilson of the ONYEN and email you set up. **Please send your ONYEN to Linda at LWilson@unc.edu by May 14.** Your UNC email address (not a Yahoo, Earthlink, Gmail, etc.) is used to communicate important messages from faculty, staff and students.

We are looking forward to spending the next three years with you as you prepare for professional social work practice. The UNC-Chapel Hill School of Social Work faculty and staff are involved in a variety of research, program planning, evaluation and training projects on local, state, national, and international levels. We are working to bring you the best opportunities to expand your knowledge and develop your skills. We welcome you to our learning community. Expect to work hard, question assumptions and meet some life-long friends. Please review all documents posted at this orientation website. These documents provide further information concerning the organization and structure of the distance education courses and some recommended activities to help you prepare for classes in the fall.

Please contact me at 919-962-4372 or email me at amscheye@email.unc.edu if you have questions concerning the program. We are pleased you have selected our program for your MSW education and look forward to working with you over the next three years.