Foundation Course Exemption Form

This form should be used to request an exemption from MSW Foundation courses. The School offers students an opportunity to exempt four foundation courses: Human Development in Context I: Infancy to Adolescence (SoWo 500), Human Development in Context II: Adulthood to Older Adulthood (SoWo 505), Foundations for Evidence-Based Practice and Program Evaluation (SoWo 510), and Foundations of Social Welfare Policy (SoWo 530). Identical or very similar courses must have been taken in the last five years. Please list course information below and submit required documents with this form. Please use one form for each exemption requested. Students may submit their exemption request documents either by mail or electronically (by scanning all documents and sending them as email attachments), however, students must choose only one method (electronic or traditional mail) and submit all of their documents that way. All forms/documents must be submitted together. Exemption request documents for SoWo 500 and SoWo 530 must be received in the office of Academic and Student Affairs no later than July 25, 2014. Exemption request documents for SoWo 505 and SoWo 510 may also be received at this time and are due no later than September 26, 2014. Students should send their exemption request documents to:

Beth Sauer, Registrar
Academic and Student Affairs, UNC-CH School of Social Work
325 Pittsboro Street CB# 3550
Chapel Hill, NC 27599-3550
Scanned documents may be emailed to: bhsauer@email.unc.edu

Date: ____________  Exemption requested for SoWo course number: _______

Name:________________________________________  Email address:___________________
Mailing address:_______________________________________
Telephone number(s):____________________________________________________________

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<th>Course Number</th>
<th>Course Title</th>
<th>Graduate/Undergrad</th>
<th>College/University</th>
<th>Year Taken</th>
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Required Documents: (including the Foundation Course Exemption Student Checklist)

1. Foundation Course Exemption Form
2. Course Syllabus
3. Course objectives and description
4. Reading list
5. Course assignments
6. At least one example of work done for the course such as a paper or exam
7. Transcript with pertinent courses highlighted or circled
8. Narrative relating proposed course or courses to the specific learning objectives of the course for which the student seeks exemption. Narrative should explain how the proposed course(s) meet each individual learning objective.
9. Foundation Course Exemption Student Checklist

In addition an interview may be requested by the Foundation course faculty or Associate Dean.

Approved Associate Dean:  exempt  not exempt  seek further information
If no, please indicate reason(s):

Approved Lead Teacher:  exempt  not exempt  seek further information
If no, please indicate reason(s):